

HOUSEKEEPING MANAGER



Helenekilde Badehotel – a part of Kolpin Hotels

At Helenekilde Badehotel, we believe in creating a warm, authentic, and memorable experience for every guest. Rooted in simplicity, presence, and care, our values guide everything we do—from the way we welcome our guests to how we care for our surroundings and each other.

We are now looking for a dedicated and detail-oriented Housekeeping Manager to lead our housekeeping team and ensure that our hotel maintains the highest standards of cleanliness, comfort, and atmosphere.

ABOUT THE ROLE

As Housekeeping Manager, you are responsible for the overall operation of the housekeeping department. You will lead by example, ensuring that every room and shared space reflects the calm, aesthetic, and thoughtful environment that defines Helenekilde Badehotel.

You will play a key role in shaping the guest experience—creating a sense of home, tranquility, and understated luxury.

KEY RESPONSIBILITIES

- Lead, train, and motivate the housekeeping team with care and clarity
- Plan daily operations, schedules, and staffing to ensure smooth workflows
- Maintain high standards of cleanliness and presentation in rooms and common areas
- Oversee inventory, purchasing, and use of cleaning products and supplies
- Ensure sustainable and mindful practices in line with our values
- Collaborate closely with reception and management to support guest needs
- Conduct regular quality checks and continuously improve processes



WHO YOU ARE

- An experienced leader within housekeeping or hospitality
- Detail-oriented with a strong sense of aesthetics and atmosphere
- Calm, structured, and solution-focused—even in busy periods
- A natural team builder who creates trust and motivation
- Committed to sustainability and thoughtful resource use
- Fluent in English (Danish is a plus)

WHAT WE OFFER

- A workplace with strong values, respect, and a sense of community
- The opportunity to shape and lead your own team
- A beautiful and inspiring work environment by the sea
- Competitive salary based on experience
- A culture that values presence, simplicity, and genuine hospitality

AT HELENKILDE BADEHOTEL, WE STRIVE TO:

- Be present – with guests and each other
- Act with care – for people, place, and environment
- Embrace simplicity – in both service and surroundings
- Create authentic experiences that feel personal and meaningful

ABOUT KOLPIN HOTELS

Kolpin Hotels is driven by a passion for art, architecture, and design — and for creating personal, attentive experiences in a high-end, low-key style.

Our headquarters is located next to Hotel Sanders on Tordenskjoldsgade, in the heart of Copenhagen. We are an international and diverse team, serving four unique properties: Hotel Sanders, Helenekilde Badehotel, Tisvildeleje Strandhotel, and our newest addition, Roberta's Society in Aarhus.

APPLICATION

If you are passionate about hospitality and take pride in creating beautiful, welcoming spaces, we would love to hear from you.

Please send your application and CV to job@helenekilde.com

